

Citizens Advice Darlington

Job Title:	Trainee Benefit Outreach Worker
Salary:	£15,065 per annum (pro rata) increasing to £19,621 (in accordance with progressional training salary set out within Role Profile)
Hours:	18.5 hours per week
Venue:	Darlington
Responsible to:	Specialist Caseworker

Purpose of job:

If you are well organised, self-motivated & an excellent communicator with a high standard of education, then this is an exciting opportunity to join a progressive Welfare Benefits team.

The post holder will need to meet the requirements set out within the Role Profile. Training will be provided to the successful applicant, a rudimentary knowledge of the welfare benefit system is required. The successful applicant will be expected to undertake intensive training and development and will be continually assessed as part of this role.

Closing Date: **Thursday 13th December 2018 at 12pm**

Interviews: **Monday 17th December 2018**

For application pack email admin.desk@darlingtoncab.co.uk (CV's are not accepted). For further information regarding this role please contact Mike Robinson, Specialist Caseworker on 01325 266999 ext 141.

This post is subject to an enhanced DBS check.

Darlington CAB is an equal opportunities employer. All staff must meet Citizens Advice aims and principles.

Charity number 1112414