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| Darlington  |
| **Healthwatch Board Meeting****Wednesday 17th May 2023** **13:00 - 15:00****via Zoom**  |
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**Present: Robert Upshall**

 **Liz McAllister**

 **Susan Soulsby**

 **Val Johnston**

**Apologies: Val Douglas**

 **Michelle Thompson**

**In Attendance: Diane Lax**

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|  | **Action By** | **Target Date** |
| **1.** **PRESENT AND APOLOGIES**1.1 As above.  |  |  |
| **2.** **MINUTES OF MEETING 22nd March 2023**  Agreed as true record. 2.1 **MATTERS ARISING**  None  |  |  |
| **3**. **DECLARATION OF INTEREST**3.1 No other declarations other than those already registered. |  |  |
| **4. CHAIR’S REMARKS**4.1RU welcomed all and gave apologies for VD. Thanked everyone for ongoing commitment and hard work to HWD.4.2 RU informed the Board that there is currently one person still interested in becoming a Board member, RU will arrange and circulate dates for current Board members to meet.4.3 RU informed the Board that the ICB Healthwatch representative is standing down and there has only been one applicant, this applicant is currently the regional rep so if appointed would be  doing both positions. Discussion took place and Board agreed that they would agree the position with the understanding that it will be reviewed. RU will email with response.  | RURU | 19/07/2318/05/23 |
| **5.** **CEO UPDATE** 5.1 DL advised that workplan had previously been sent by MT. DL had previously sent all financial information via email. 5.2 DL gave a quick update of current projects and work activities.* Pharmacy Report has been published.
* General survey information has been added to the Look Ahead document. Concerns still remain around dentistry and access to GP service.
* Cost of living survey is now in draft and will be circulated for feedback.
* Public Health Diabetes project – application have been received and projects will start July time.
* Access to Children Outpatient Services – Project is going ahead, money has been received and the first focus group has been completed. We are now awaiting survey so that we can share.
* Healthwatch Network – The North East and North Cumbria Integrated Care Board (NENC ICB) have asked us to coordinate Growing Old Planning Ahead AG is now in post and will be taking this project forward.
* Social Care evaluation project this will be a member of staff collating feedback about adult social care service over 4 month period and compiling a report on the findings, proposal has been sent to DBC still awaiting response.
* Infrastructure proposal is still being discussed.
* Counselling services - we continue to monitor.
* Access to GP - this continues to be monitored.
* Access to dentist services - this continues to be our biggest signposting query.
* Volunteers continue to be involved and active which is very helpful.
* Youthwatch – Youth Focus North East have recruited a new member of staff so this project should now move forward.
* New Guidance on GDPR- MT will update website.
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| **6.** **FINANCE REPORTING**6.1 Finance and month end for March and April 2023 was circulated prior to the meeting, RU questioned a couple of the amounts of money pending, DL advised that this was the ICB project money that will be shared with other HW organisations in the Tees Valley. |  |  |
| **7. AOB**7.1 No other business - Meeting closed. |  |  |
| **8.** **DATE, TIME AND VENUE OF NEXT MEETING**8.1 Wednesday 19th July 2023 1pm face to face venue to be arranged.  |  |  |

**ACTION POINTS**

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| REF | ACTION | BY WHOM? | BY WHEN? |
| 4.2 | RU to arranged dates to meet potential Board member  | RU | 19/07/23 |
| 4.3 | RU to email ICB with comments about appointment  | RU | 18/05/23 |



Signed Date 19/07/23