

THE WEEK AHEAD

**7 September
2020**

A promotional poster for Organ Donation Week. It features a red heart-shaped balloon with a human heart inside, held by a hand on the left. Another hand on the right is reaching out towards the balloon. The background is a clear blue sky with some pink blossoms visible at the bottom corners. In the top right corner, there is the NHS logo and the text 'County Durham and Darlington NHS Foundation Trust'. The main text reads 'It's Organ Donation Week 7 to 13 September 2020.' followed by 'Visit organdonation.nhs.uk to find out more about the new law around organ donation in England.'

This year has been a huge year for organ donation, with an opt-out system now in place in England. The new law is already saving and transforming lives, but we need to continue to make people aware of the law change, to help save more lives.

All adults in England will be considered as willing to donate when they die, unless they have recorded a decision not to donate, are in one of the excluded groups or have told their family they don't wish to donate.

Adults covered by the change will still have a choice whether they want to be an organ donor and their families will still be involved before organ donation goes ahead.

It's important you not only register your decision on the NHS Organ Donor Register but share it with your family or closest friends too, to give them the certainty to support your decision at a difficult time.

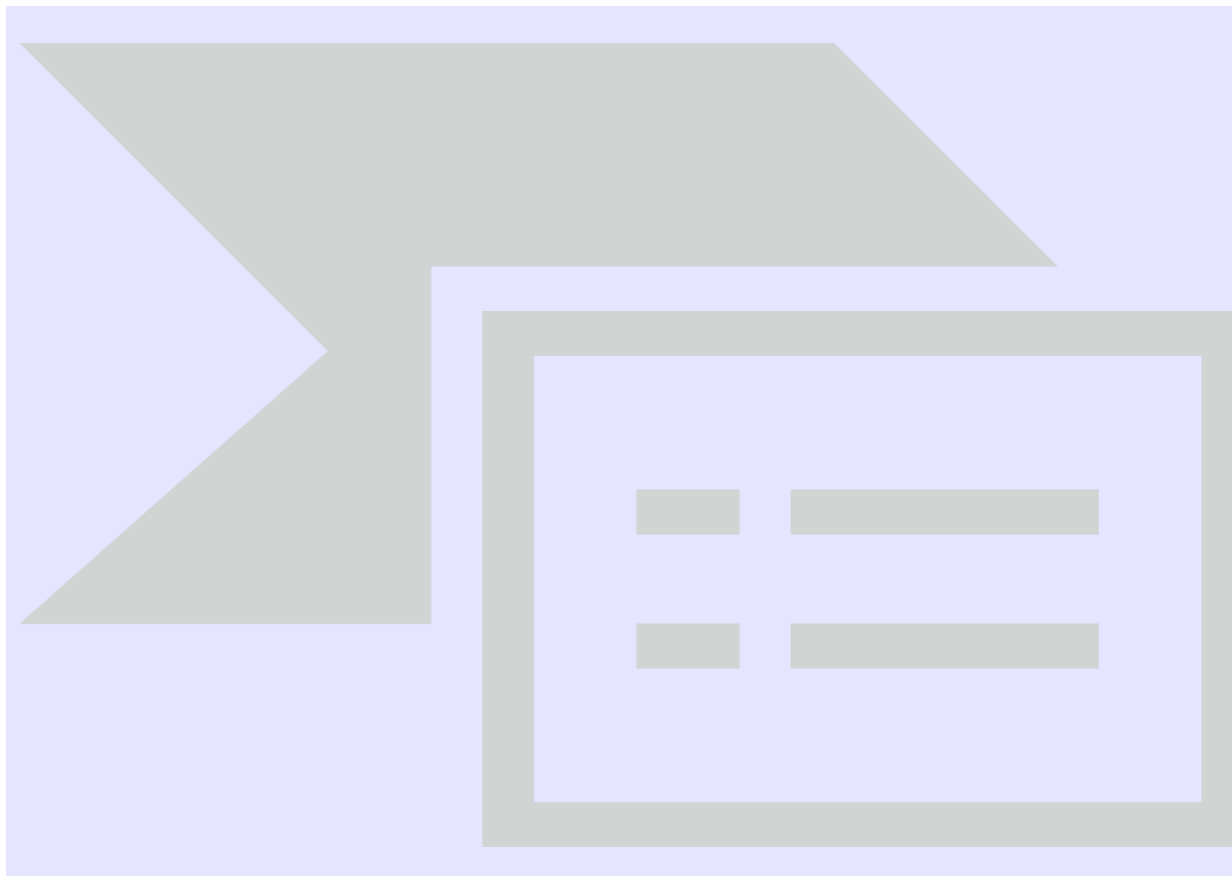
Every day across the UK someone dies waiting for a transplant - you could save or transform up to nine people's lives by donating your organs when you die and help even more people by donating tissue, such as your heart valves, skin, bone, tendons and corneas. Visit www.organdonation.nhs.uk to register your decision and find out more.

We're enormously grateful to the people across County Durham and Darlington who have donated organs and, of course, their families. Last year we unveiled our memorial sculpture at DMH to record and honour their generosity and courage. We're moving forward with plans for a similar memorial at UHND.

You can also help promote the law and the Register:

- Follow their social media channels - @NHSOrganDonor - and share their posts with your family and friends
- When sharing on social media, don't forget to include #OrganDonationWeek
- Take part in a Virtual Heart Walk Challenge by walking in a heart shape around your local area and share a screenshot on social media.

Staff survey 2020 – coming soon!



World Patient Safety Day 2020, 17 September - save the date!



We'll be marking World Patient Safety Day 2020, by asking everyone to think about what we can all do, every day, in line with this year's theme: 'Enhancing the safety of workers and patients; safer health workers, safer patients'.

There are also a number of free virtual events taking place on the day, which you may like to register for, including:

- Healthcare Safety Investigation Branch (HSIB) – for anyone interested in our investigations process and who wants to understand how to conduct professional healthcare safety investigations in their own organisation. [CLICK HERE](#) to find out more.
- Unite for safe care – over 50 speakers (including former American President Bill Clinton and WHO Director General Dr. Tedros) will share their heart-wrenching and heroic stories of survival and loss, as well as their professional and personal experiences that will help educate and inspire you to #UniteForSafeCare! [CLICK HERE](#) to find out more.

Falls Week is coming, Monday 21 - Sunday 27 September 2020

Our falls team work tirelessly to reduce the risk of patients falling in our care. We'll be updating you on aspects of their strategy for doing this in the coming weeks. Meanwhile, as Falls Week approaches, they would love to hear your suggestions for how we can prevent falls. There are also sensory and falls training sessions. For more information or to share your ideas, contact: june.hughes4@nhs.net or delcywells@nhs.net.

CDDFT AKI Specialist Nurse Service



To support the new AKI Specialist Nurse Service, a collaborative agreement has been reached between CDDFT and South Tyneside and Sunderland NHS Foundation Trust (STSFT) for twice weekly visits to University Hospital of North Durham for 52 weeks a year from 3 consultant Nephrologists.

The team comprises of Will Hinchliffe, Saeed Ahmed and Shalabh Srivastava who have all trained in the Northern Deanery. Dr Ahmed has over 15 years of consultant experience and Dr Hinchliffe and Srivastava contribute a further collective 10years.

Dr Srivastava holds honorary lecturer status at Newcastle University and Dr Ahmed has a senior leadership role with STSFT as CD of medical specialities. Dr Hinchliffe will be leading by providing at least 25 weeks a year and holds clinics twice a week at the Durham Treatment Centre in Belmont for his patients that live in County Durham.

They are all excited to commence the service from Monday 14 September 2020 and will be visiting on a Monday afternoon and Thursday mornings. They can be reached by email at: stsft.renalreferral@nhs.net

For patient referrals please continue to use the current pathways in place.

For Darlington Memorial Hospital, a similar arrangement is being considered with James Cook University Hospital that is expected to be finalised in the coming weeks.

If you have any further queries, please contact Claire Stocks:
clairestocks1@nhs.net

StaffNet / SharePoint upgrade

The trust is in the process of moving to our new version of StaffNet, including the community areas.

The current platform, SharePoint 2010, is end of life and is not supported from October this year. The move to the new platform, SharePoint 2019 is required to maintain the security and reliability of the system; the newer platform also offers additional functionality whilst being easier to develop and maintain.

The move has been broken down into three key stages:

- Stage 1 – the migration of all current active sites, community areas and document repositories into the new version
- Stage 2 – the development and replacement of bespoke functionality which has had to be replaced by alternatives in the new version
- Stage 3 – further developments and transition into the standard support arrangement

The initial development of the new structure has completed and is currently undergoing user testing; once agreed a series of content migration sessions will take place to transfer all existing content into the new environment.

The final migration and subsequent go-live of the new areas will take place this month, with further timescales to be agreed with the supplier. Once these are known they will be communicated to all staff members.

To make the transition as smooth as possible we ask the following:

- No current sites (or sub-sites) should be re-named
- No current document folders should be re-named
- No further web parts or lists should be added or created
- Rather than re-name current documents, a new version should be uploaded

Training materials are being developed to support users to make the transition to the new platform, these will be available for go-live.

Please note that due to the migration, **any requests for new sites or developments within the current intranet will be paused**, these will be picked up after the new StaffNet goes live.

If you have any further queries regarding the migration project please email cddft.hiprogramme@nhs.net and we will get back to you as soon as possible.

New recruitment process now in place



There is a new process in place for recruiting to roles across the organisation – click the image above to find out more. If you have any queries or comments about the new process please contact the recruitment team.

Interim Director of Research and Innovation

A message from Executive Medical Director, Jeremy Cundall:

As you may be aware, James Limb is standing down as Director of Research and Innovation this month. I would like to take this opportunity to thank James for the hard work and leadership during his tenure, it is very much appreciated and he will be missed. We are currently out to advert to replace James, but I have asked my associate, Donna Johnston, who has a background in research, to act as interim Director with support from Noel Scanlon and myself. It will be very much business as usual, however as Research and Innovation is a well-established team please continue to work with your current contacts.

#TeamCDDFT Staff Friends & Family Test - last chance to share your views!

A message from Pat Winter, Workforce Experience Officer:

This quarter colleagues within our **Clinical Specialist Services, Community Services, Family Health and Surgery** Care Groups have been selected to receive the staff friends and family test and we would encourage staff within these Care Groups to take just a few minutes to complete the questionnaire, which **closes this Friday 11 September 2020**.

We run our staff friends and family test within the Trust, so you can provide feedback on all the good things you are doing in your team or department, your experiences as a valued employee of CDDFT, and what together we can do to make improvements.

To take the survey, please [CLICK HERE](#).

The NHS staff friends and family test is just one of the many opportunities we use to gather staff feedback and we want to reinforce how important these views are to us.

We also want to give staff who complete the test the assurance that their response is completely anonymous.

We very much value all the feedback we receive from colleagues and our patients and this is absolutely fundamental in informing and shaping decisions we make as a Trust. Following previous feedback from the friends and family test and staff survey we have done a lot of work on how we can improve the culture of our organisation and engage better with our workforce and there are many other actions underway across our different teams and departments as a result of all this feedback.

It is your turn to have an influence on how we do things

Whatever your role in the organisation, you have an important part to play in improving the care we provide and we look forward to receiving your feedback as part of the results from this quarter's test.

Once the survey closes, staff feedback will be disseminated within the organisation where possible actions are taken as a direct result of ideas put forward by you.

We hope we can count on your support in completing the Staff Friends and Family Test. If you have any questions, please email: pat.winter@nhs.net

Disabled staff COVID-19 workplace experience survey

A message from the Workforce Experience team:

NHS England and NHS Improvement are keen to capture the workplace experience of disabled colleagues over the past five months (March to July 2020).

The data produced from this survey will enable us to reflect on what challenges disabled colleagues may have experienced and identify what lessons we can learn both nationally and locally.

The survey produced is in partnership with NHS Employers and is now live and will run until 18 September 2020. Please [CLICK HERE](#) to share your views.

The survey should only take about 10 minutes to complete and once the results have been analysed, this will inform the production of an interim report which will be published by NHS England and NHS Improvement in the autumn.

Pathology annual user survey

A message from Pathology:

We're committed to providing a service of the highest quality by evaluating the needs and requirements of our users. A user survey has been developed to help us to provide you with the most efficient and effective service and analyse all aspects of the diagnostic support service.

Please [CLICK HERE](#) to take part in the survey.

The annual user survey is aimed at both external and internal customers and will also be used to assist in the annual review of the services we provide.

The closing date of the survey is Friday 30 October 2020.

Suzanne to make her TV debut



During August we shared with you that Marks & Spencer had selected our use of iPads to support patients and their families as one of four stories promoted in 300 of their stores during August. This was linked to our CDDFT Charity's successful bid to secure a share of the funding raised up and down the country from generous donations to NHS Charities Together. We used some of this funding to purchase 72 iPads. Matron for Palliative Care, Suzanne Vickers, represented both her team and #TeamCDDFT in the campaign, as the iPads played a crucial role in uniting patients receiving end of life care, with their loved ones and familiar sights and sounds that gave them comfort.

The M&S campaign caught the eye of ITV who are planning a programme on the life of Captain Tom Moore within the Piers Morgan Life Stories series – Captain Moore was a significant contributor to NHS Charities Together as a result of his fundraising walk. This will broadcast during the evening of Sunday 13 September and we're delighted that it will feature a short interview with Suzanne, talking about the very real difference the iPads continue to make.

Final day of Great North Run Solo, Sunday 13 September 2020 - get involved!

This year we've been supporting the Great North Run Solo, a virtual running challenge designed to keep runners motivated through what would have been their Great North Run training programme.

Great North Run Solo started on 28 June and is due to conclude on Sunday 13 September, the day the 40th Great North Run was scheduled to take place.

We know that many #TeamCDDFT colleagues have been taking part to complete 40 runs in 78 days and we'd like to invite everyone to come together to take their final run at University Hospital of North Durham on Sunday 13 September at 10am. A 1.25 mile route runs around the outside of the site, so come along and run as many laps as you like!

Strict social distancing rules will be in place and those wishing to participate can run in small groups of a maximum of 6 people. If you'd like to join in, please email Lisa Ward (lisa.ward13@nhs.net) or Mark Herkes (mark.herkes@nhs.net) to register your interest.

All profits are being donated to the NHS Charities Together COVID-19 appeal and so far over £200,000 has been raised. The Trust's Charity - [@CDDFTCharity](#) - receives a share of this funding to enhance patient care and support staff wellbeing locally.

New Cycle2Work scheme



A message from Payroll & Pensions:

We are launching a new [Cycle2work scheme](#), which is open to all permanently contracted staff. The maximum rate available through the scheme is now £3,000 and applications should be made in the usual way, as detailed [HERE](#).

Important safety message - Shotley Bridge Hospital car parking

A message from Michael Peace, Car Parking Manager:

It has been brought to the Trust's attention that Ambulance Crews at Shotley Bridge Hospital are unable to use and/or are experiencing difficulties accessing the ambulance bay at the Tower Block Entrance, as the road is often blocked by vehicles parked on double yellow lines, which also reduces the width of the turning area. This is having a detrimental impact on patient transfers to and from Ward 2.

In addition, colleagues are asked to refrain from parking on the main road and pavements surrounding the hospital site as this causes difficulties for pedestrians and vehicles who require access to housing.

All colleagues are asked to ensure that they park their vehicles in designated parking bays only.

Coroners Management Portal

We recently brought you a reminder about referrals to the HM Coroner, however we've been made aware that they continue to receive referrals using the old referral form and email.

A reminder to all medical staff: All referrals to the HM Coroner must be through the Coroners Management Portal. Failure to do this will lead to a delay for both the patient and family and impact on turnaround times and the risk of errors during this process: <https://durham-portal.coronersconnect.co.uk/> or access via StaffNet from the Systems drop down box: Coroner case management.

The username and password are available from the Ward looking after the patient. Please **do not** complete the old referral form and email the Coroner.

Help to Health - NHS volunteer driving survey

Have you used or are likely to use any volunteer driving service in County Durham, including Help to Health? If so, NHS County Durham CCG would value your input and feedback as part of the development of potential service models for delivery of a Help to Health - Volunteer Driving for Healthcare Appointments Service.

You can [CLICK HERE](#) to participate.

Policies and procedures update

The following documents have been approved and are now available on the Policies and Procedures page on StaffNet:

Reporting of Death to the Coroner	POL/NUR/0002
Management of Atrial Fibrillation	GUID/IMS/0007
Control and Management of Viral Haemorrhagic Fevers	POL/ICC/0033
Electronic Infusion Devices	POL/EF/CLIN.E/0001
Prevention and Control of Tuberculosis (TB)	POL/ICC/0006
Control of Multi-Resistant Gram Negative Organisms	POL/ICC/0035
Cannulation of Adults	GUID/N&Q/0042
Care of Midlines (Adults)	GUID/N&Q/0041
Management of Central Lines (Adults)	GUID/N&Q/0040

Corporate Records would also like to remind staff to ensure that they are using the most up to date version when policies/procedures or guidelines are being reviewed. The correct Microsoft Word version can be obtained from the Corporate Records team.

Newsletters

[CLICK HERE](#) to view the latest Tissue Viability newsletter

Training & development opportunities

Manual handling practical face to face training for patient handlers

If your Practical Manual Handling competency (NHS|CSTF|Moving and Handling - Level 2 - 3 Years) has expired (i.e. turned red) on ESR, you should now renew this competency for 12 months by completing one of these eLearning module:

- 439 eLearning Manual Handling Certification (RGN AHP HCA) 2020 - This eLearning is for all patient handlers, including porters.
- 439 eLearning Manual Handling Certification (MEDICS ONLY) 2020 – This eLearning is for senior medical staff

To check if your competency has expired or is due to expire [CLICK HERE](#). For a guide on how to complete eLearning correctly [CLICK HERE](#). If you have any problems completing the eLearning, please email: cdda-tr.elearning@nhs.net

Once completed, you will need to attend one of the face to face classes before the 12 month expiry. Places on face to face sessions are being allocated by course bookings on a priority basis. Staff and Bank workers that have started with the Trust

since March will be allocated places first, followed by all other staff and Bank workers based on the expiry date of the competency.

Please check your email (from PRODUCTION WORKFLOW) or your ESR portal for details of all training you are booked onto. If you are unable to attend your allocated session please withdraw your booking on ESR so someone else can be allocated your place, then call or email course bookings: cdda-tr.coursebookings@nhs.net to book an alternative date.

For a guide on how to check the courses you are booked onto and to withdraw your place, [CLICK HERE](#)

Mental health training for managers and staff

Learning and Development are offering two new training courses to help support people to better understand mental ill health and promote mentally healthy workplaces, these are:

- Mental Health at Work - specifically aimed at those who manage or supervise staff
- Basic Mental Health Awareness - aimed at all other staff

Both training sessions are being delivered via Microsoft Teams. For full details, please [CLICK HERE](#).

Free clinical trials educational workshop

Please [CLICK HERE](#) to view details of a free event being run on Wednesday 9 September 2020, in conjunction with the Sir Bobby Robson Foundation Cancer Clinical Design Team and the Research Design Service NENC. The event will cover trial designs and give tips for writing successful grant applications.

Awards & accolades



Tele-triage – award nominated service

Last week, on Friday 4 September the Health Service Journal (HSJ) held their annual Value Awards. Initially planned for July, the ceremony was postponed and ultimately ended up being held on Twitter!

The #TeamCDDFT Dermatology team and Partners had been nominated for an award for the work done in rapidly implementing a service change that has seen a huge benefit to patients suspected of having skin cancer.

This partnership project between CDDFT, local partner CCGs and an independent company, Consultant Connect, covers a population of over one million people, to which CDDFT provides a sub-regional dermatology and plastics service. Instead of sending a traditional two-week-wait (2ww) referral for an out-patient skin cancer appointment, GPs now send photos of the lesion with an eRS referral. A consultant dermatologist views the images and the referral details within one working day and triages the patient into the appropriate service. The project has the full support of the local cancer network, the North East Cancer Alliance.

The team did not win the big prize, but the department is very proud of being nominated and as a Trust we're hugely grateful to everyone involved.

Staff news



Nutritional Nurse Specialist Linda Warriner now known as Linda Hunter

Linda has recently been married and has changed her name from Linda Warriner to Linda Hunter.

Despite getting married during the pandemic, Linda had a lovely day - congratulations from everyone at #TeamCDDFT!

Linda's new email address is: linda.hunter10@nhs.net

Compliments

A letter was recently published in The Northern Echo, thanking our team in ED at University Hospital of North Durham: "After attending the accident and emergency department at the University Hospital of North Durham on Thursday with a heart problem, I would like to express my sincere thanks to the paramedics, the triage staff, Dr Mairead McCormacka and Dr James."

Press and media coverage

Each week, we like to share with you recent press and media coverage relating to the Trust.

To view Media Watch: [CLICK HERE](#).

Internal vacancies

To see current vacancies and information on the application process: [CLICK HERE](#).

For regionally restricted non-clinical vacancies: [CLICK HERE](#)

Have you got news for us?

News, achievements & events can only be included in The Week Ahead if you tell us about them.

Please [CLICK HERE](#) to download and fill in the bulletin pro-forma, which is now required when submitting items for inclusion in The Week Ahead.

The weekly bulletin is issued each Monday and the pro-forma must be sent to the communications team by **5pm on the Thursday** preceding the Monday you would like your item to appear.



#tellusthegoodstuff - email: cdda-tr.Communications@nhs.net

